

**EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO DRIVE, MYERSTOWN, PA 17067**

**School Board Reorganization Meeting
and
Regular Board of Education Meeting**

**District Board Room
Hybrid (In-person and via Zoom)**

December 4, 2023

5:00 p.m. NO Committee Meeting
6:00 p.m. Organization and Regular Board of Education Meeting

- I. Call to Order
- II. Moment of Silent Meditation
- III. Pledge of Allegiance
- IV. Roll Call
- V. Board President Communications

REORGANIZATION OF THE BOARD

- VI. Selection of Temporary President – Mr. Thomas Ferrari, Jr.
- VII. Reading of the Certificates of Election – Acting Board Secretary
- VIII. Oath of Office for Elected Board Members – The Honorable Judge Charles Jones
- IX. Nominations for President of the Board – Temporary President
- X. Election of President of the Board – Temporary President
- XI. Nominations for Vice-President of the Board – Newly Elected President
- XII. Election of Vice-President of the Board – Newly Elected President
- XIII. Organizational Matters – Newly Elected President
 - A. Establishment of rules of operation:

Proposed Motion

"That we, the Eastern Lebanon County School Board, adopt operational procedures and rules as outlines in the district policy manual and affirm that we will comply with Act 92 of 1998 (The Sunshine Act)."

B. Move to adopt a schedule of meeting dates for board meetings for the 2024 calendar year as follows:

EASTERN LEBANON COUNTY SCHOOL DISTRICT 2024
CALENDAR OF BOARD MEETINGS

Committee-of-the-Whole &
General Purposes

January 3, 2024 (1st Wednesday)
February 5, 2024
March 4, 2024
April 3, 2024 (1st Wednesday)
May 6, 2024
June 3, 2024
NO COMMITTEE Mtg.
August 5, 2024
September 3, 2024 (1st Tuesday)
October 9, 2024 (2nd Wednesday)
November 4, 2024
NO COMMITTEE Mtg.

Regular Board of Ed. Meetings
December 4, 2023 Re-Organization

January 16, 2024 (3rd Tuesday)
February 20, 2024 (3rd Tuesday)
March 18, 2024
April 15, 2024
May 20, 2024
June 17, 2024
July 15, 2024
August 19, 2024
September 16, 2024
October 21, 2024
November 18, 2024
December 2, 2024 Re-Organization

According to the adopted policies of the Board of School Directors, Committee-of-the-Whole Meetings and for general purposes are held on the **first Monday** of each month and Regular Board Meetings are held on the **third Monday** of each month, unless otherwise noted. All meetings are held in the Board Room located at the Eastern Lebanon County School District, 180 ELCO Drive, Myerstown, PA, beginning at 6:00 pm, subject to change by action of the Board of School Directors, in advance, with proper notice and legal advertising. Special Board Meetings may be scheduled as provided by the School Laws of Pennsylvania. *(Committee Meetings are to be scheduled by the Committee Chairperson and shall be announced prior to the Committee meeting. All Committee meetings shall be listed on the District website (www.elcosd.org)).*

C. Appoint Board Chairs and Committees:

- Personnel
- Curriculum
- Policy Ad Hoc
- General Services
- Finance

D. Appoint a representative and alternate to the Lebanon County Tax Collection Committee.

E. Appoint a representative and alternate to the ELCO Education Foundation.

F. Appoint a representative and alternate to PSBA as School Board Liaison.

G. Appoint a representative and alternate to Lebanon County Career and Technical Center.

XIV. Adjournment of Organization Meeting

**EASTERN LEBANON COUNTY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION MEETING
FOLLOWING DECEMBER 4, 2023
RE-ORGANIZATION MEETING**

XV. Call to Order

XVI. Public Comments -Items On the Agenda

A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.

NOTE: Personnel matters are never discussed at public meetings.

B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

ALL ITEMS ARE ACTION ITEMS

XVII. Personnel Committee

A. Move to approve adding the following individuals to the ELCO volunteer listing for the 2023-2024 school year, as listed (noting all required documentation, clearances, and trainings are on file):

Amanda Bashore	Jacqueline Gostomski	James Martin
Jolyn Swift		

B. Move to accept a "Letter of Resignation" from Ryan Leppo, part-time Custodian, effective December 15, 2023.

C. Move to accept a "Letter of Resignation" from Eliza Noone, full-time Paraprofessional, effective and retroactive to November 29, 2023.

D. Move to approve the following individuals as coaches for the 2024 Spring sports season, as listed: *(Board Attachments):*

Baseball:	Head JV Coach	Zach Stuart
	Volunteer Coaches	Brian McDonnell, Travis Bicher, Lyle Krall, John Mentzer

Girls Basketball	Volunteer Coach	Emily Miller
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E. Move to approve the employment of Mary Ann Kless, as a full-time Specialized Paraprofessional (subject to assignment), at an hourly rate of \$15.54, 7.5 hours/day (10-month position) effective on or about December 19, 2023, pending receipt of all required documentation, clearances, and disclosures. *Background: Position filled due to resignation.*

XVIII. General Services Committee

- A. Recommend for approval a proposal #D23-261 from Effective Controls, Inc. for preventative maintenance service inspections at a cost of \$2,800.00 per year.

Background: This is a quarterly service to the dust collection systems at the new shops. This would also include the fire suppression system. This is a budgeted item.

XIX. Finance Committee

- A. Move to grant authorization to pay bills that would normally come due during the month of December, with submission of a list of bills to be presented for approval in January, including General Fund, Food Service, Student Activity, Capital Project, and Capital Reserve Funds.

Background: Motion considered due to no scheduled second meeting in December.

- B. Move to grant authorization to submit the Treasurer's Report for approval in January that would normally be presented during the month of December.

Background: Motion considered due to no scheduled second meeting in December.

XX. Superintendent's Report

- Principal Reports

Upcoming Dates/Announcements:

December 5, 2023 – 7:00 p.m. – Middle School Holiday Concert

December 7, 2023 – 7:00 p.m. – Intermediate School Holiday Concert

December 15-16, 2023 – 7:00 p.m. – High School Musical – White Christmas

December 22, 2023 – Early Dismissal K-12 students

December 25, 2023 – January 1, 2024 – No School for Students (K-12) – Winter Break

XXI. Public Comments - Items On/Off the Agenda

- A. Residents and taxpayers may make comments concerning items on the agenda pertaining to Board governance or the operation of the District's schools.

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- B. Residents and taxpayers desiring consideration of School Board action on a topic not included on the agenda may make a written request to the Superintendent by Thursday, 12:00 noon, prior to the day of the meeting. This is in accordance with Policy 903 in the official policy manual of the School District.

XXII. Board Announcements/Comments

XXIII. Old Business

XXIV. New Business

XXV. Adjournment